

**Claysburg-Kimmel School Board**  
**Minutes of January 5, 2022**  
**Work Session**

The Board met (virtually) in work session at 7:24 pm on Wednesday, January 5, 2022, with the following present: Roger Knisely, Mona Eckley, Mandi Daugherty, Jeremy Knott, Amy Claar-Gill, Geri Mock, Heidi Kennedy, Craig Burket, Krystal Edwards (Beard Legal), Matt Hall, Jerome Dodson, Darren McLaurin, and Michelle Smithmyer.

Mr. Burket acknowledged that the Board met in Executive Session for the purpose of discussing personnel items prior to the Work Session.

Mr. McLaurin and Mr. Hall gave a review of Curriculum.

The solicitor has recommended that the Board ratify the acceptance of the Superintendent's retirement notice, effective December 1, 2021. This will be included as a recommendation at the January 12<sup>th</sup> official meeting.

Mr. McLaurin discussed the need for the Cyber School Curriculum Consultant to continue for the second half of the 2021-2022 school year.

Administration hopes to have a recommendation for a substitute Classroom Aide for the official meeting.

Ritchey, Ritchey and Koontz, our local auditors, have completed the financial audit report for the fiscal year ended June 30, 2021. Administration will present the audit report for approval at the official meeting.

The Act 1 Real Estate Tax Index for 2022-2023 for CKSD is 4.8% (the index for 2021-2022 was 4.4%). The official agenda will include a recommendation to approve a resolution indicating the district does not plan to increase real estate taxes above the Act 1 index for the 2022-2023 fiscal year.

The official agenda will include the annual recommendation to approve the District Dentist and District Physician.

Greenfield Township approved their Volunteer Service Credit Program application. Administration will present CKSD's application for approval next week. We will combine CKSD's application with Greenfield Township's to provide easy access for the public.

Our contract with The Nutrition Group for Food Service Management Services is due for renewal at the end of this school year. Administration will ask the Board for authorization to seek proposals for services.

Administration will ask the Board for authorization to seek proposals for the following:

- Van – to be purchased with ESSER II funds
- Electronic Message Boards – to be purchased with ESSER II funds
- Upgrade Internet Cabling/WiFi at the Elementary – to be funded through ERATE

The following Activity Committee items will be presented for approval at the official meeting:

- Updates to the Approved List of Volunteers
- Recommendation for Assistant Athletic Director
- Recommendation for Junior High Volleyball Coach position
- Recommendation for Junior High Wrestling Coach position(s)
- Recommendation for Assistant FBLA Advisor(s)

A number of Policy Updates were recommended by PSBA. A recommendation to approve the first reading of these policies will be included on the official agenda:

- 800.1 Electronic Signatures/Records
- 816 District Social Media
- 916 Volunteers
- 236.1 Threat Assessment
- 146.1 Trauma Informed Approach
- 218.1 Weapons
- 247 Hazing
- 249 Bullying/Cyberbullying
- 252 Dating Violence
- 805 Emergency Preparedness & Response and Safe2Say Something Procedures
- 805.2 School Security Personnel & Act 57 of 2020
- 246 School Wellness
- 006 Meetings
- 903 Public Participation in Board Meetings.
- 610 Purchases Subject to Bid/Quotations
- 611 Purchases Budgeted
- 626 Procurement Procedure Attachment

CKSD shares a spot on the IU08 Board with the Spring Cove School District. In keeping with the rotation system, it will be Claysburg's turn for board representation for the term July 1, 2022 to June 30, 2025. The IU would like the Board to appoint a representative at our January meeting. Dr. Eckley volunteered to be CKSD's representative to the IU08 Board.

Mr. McLaurin discussed the 2022-2023 academic calendar.

We received notification from the IRS that the Claysburg-Kimmel Athletic/Activity Foundation was approved as a 501(c)(3) organization and can begin receiving tax deductible donations. Administration will request approval to establish bank account(s) to deposit donations.

Mr. McLaurin gave an update on our Health/Safety Plan.

Mr. McLaurin gave an update on the Athletic Project timeline.

The meeting was adjourned at 8:13 pm.

***Michelle R. Smithmyer***

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Board Secretary